

Volunteer Position Description

Position Title:	Activities Volunteer (Skilled Nursing Unit)
Position Type:	Patient Care Personnel
Facility:	Flo, Ft.T
Position Summary:	
To assist the activities coordinator with the daily operations of the activity program.	
Qualifications:	
No previous experience required. Must be able to talk and listen to older adults, have a caring and friendly attitude and work well with varied personalities. Ability to follow directions and supervision, on the job training from staff.	
Duties & Responsibilities:	
Provide assistance to activity coordinator, visiting with skilled nursing residents 1:1, playing cards, games, reading, and crafts; to assist with group activities in activity room. File or run errands, copying activity materials for residents.	
Key Accountabilities:	
<ul style="list-style-type: none">• Maintains patient confidentiality• Maintains regular schedule• Maintains caring and friendly attitude	
Time Commitment:	
<ul style="list-style-type: none">• A minimum of 1-2 hour time commitment between the hours of 8am – 3pm Monday - Friday	
Uniform:	
<ul style="list-style-type: none">• Business casual or standard volunteer uniform	