

Volunteer Position Description

Position Title:	Volunteer Visitor
Position Type:	Patient Services Personnel
Facility:	Edg ,Flo, Ft.T
Position Summary:	
Listen, reflect and support patients particularly those who have limited mobility or are at risk for sensory deprivation/social isolation during their short-term hospital stay.	
Qualifications:	
<ul style="list-style-type: none">• Excellent communication skills• Ability to work independently• Sincere interest in people and ability to put them at ease• Complete Volunteer Visitor training	
Duties & Responsibilities:	
<ul style="list-style-type: none">• With assistance of nursing staff, identify list of patients to visit• Follow established procedures• Visit patients• Maintain confidentiality of patients• Document visits in logbook	
Key Accountabilities:	
<ul style="list-style-type: none">• Maintains regular schedule for visiting on monthly calendar• Records relevant information in logbook after each visiting session• Visits patients independently• Attends on going Volunteer Visitor meetings	
Time Commitment:	
<ul style="list-style-type: none">• One shift per week	
Uniform:	
<ul style="list-style-type: none">• Regular uniform; badge must be worn on shirt collar or upper portion of body so it is visible to guest/patients	