



# HIGH SCHOOL VOLUNTEER PROGRAM

**St. Elizabeth Healthcare**

**Volunteer Services**

***Updated December 2024***

# HIGH SCHOOL VOLUNTEER IMPACT

## High School Volunteer Statistics

High School students who volunteered in 2024: 409

New High School Volunteers in 2024: 261

Service hours through November 2024: 17,798.57



# HOSPITALS

St. Elizabeth has six facilities operating throughout Northern Kentucky and Southeastern Indiana as well as 165 St. Elizabeth Physicians offices located throughout Kentucky, Ohio and Indiana.



# HIGH SCHOOL VOLUNTEER IMPACT

More than 60 departments at St. Elizabeth, including 33 inpatient units, benefit from the help of high school volunteers.

Emergency  
Neurology  
Mother/Infant  
Women's Health  
Oncology  
Urology  
Med/Surg  
TCU  
Orthopedics  
ICU  
Skilled Nursing

Cancer Care  
Gift Shop  
Information Desk  
Laboratory  
Pharmacy  
Physical Therapy  
Radiology  
Sports Medicine  
Surgery – Same  
Day, PACU  
Transport



# HIGH SCHOOL VOLUNTEER PROGRAM

St. Elizabeth offers a **year-round** volunteer program for high school students.

For training and scheduling purposes, the program is divided into  
**3 onboarding sessions annually.**

- Students accepted into the program may continue throughout the year with priority scheduling/placements OR they may leave the program and return during the next onboarding window with priority scheduling/placements prior to new volunteer enrollment.
- Verification of hours will not be provided until the student has completed a successful session
  - Example: Volunteers entering the program in Mid-May must volunteer through mid-August, at minimum.
  - Completion of a successful session is defined as a session without excessive absences.

# PROGRAM SESSIONS

## Session 1

- Priority enrollment/scheduling month for current/returning volunteers: December
- Applications open 1<sup>st</sup> Tuesday in January at 3pm
- Session runs January through May

## Session 2

- Priority enrollment/scheduling month for current/returning volunteers: April
- Applications open 3<sup>rd</sup> Monday in April at 3pm
- Session runs June through mid-August

## Session 3

- Priority enrollment/scheduling month for current/returning volunteers: July
- Applications open 1<sup>st</sup> Monday in August at 3pm
- Session runs mid-August through December



# COMMITMENT EXPECTATIONS

Volunteers are asked to commit to each session through enrollment/re-enrollment.

## Volunteer Schedule

- Minimum of one 3-4 hour shift
- Average 1 shift per week
- Regularly scheduled (same schedule each week)\*

*\*Volunteer Services staff work individually with each high school volunteer to determine a best schedule during each session*

# PROCESS TO BECOME A HIGH SCHOOL VOLUNTEER

1. Complete an Online Volunteer Application, once available at the start of each onboarding session.

Available online at [stelizabeth.com/high-school-volunteer](https://stelizabeth.com/high-school-volunteer)

2. Have a Recommendation Form completed by a teacher, school counselor, or school administrator (non-family members).
3. Attend an Applicant Information Session (Date must be selected on online application).

All prospective High School Volunteers must attend an in-person Information Session prior to acceptance into the program.

Once accepted into the program, volunteers will be invited to schedule and attend an individual volunteer placement appointment.

Accepted volunteers must complete a required orientation packet including forms, hospital orientation and health requirements, and attend applicable training.

# NEW VOLUNTEER REQUIREMENTS

All Volunteers are required to complete an onboarding process that mirrors new St. Elizabeth Associates.

Confidentiality Agreement

Volunteer Agreement

Initial Health Questionnaire

Immunization Record:

- Influenza
- MMR
- Tdap
- Varicella

TB Gold Blood Test (with parental consent if under 18).



## **QUESTIONS?**

**Phone: (859) 301-2140**

**Email: [volunteer@stelizabeth.com](mailto:volunteer@stelizabeth.com)**

**[www.stelizabeth.com/volunteer](http://www.stelizabeth.com/volunteer)**